



July 7, 2020

To: All contractors working inside City Utilities' facilities

Subject: Face covering requirements

As is the case with all responsible entities in operation during the COVID-19 pandemic, concern for the safety and well-being of the community, our customers, and our employees is of paramount importance to City Utilities (CU). To that end, CU has implemented certain policies, and continues to monitor the need to implement additional policies as more detailed information becomes available, regarding pandemic response protocol. In addition to the requirements related to 1) Return to Work Protocol; 2) Critical Operations Access; and, 3) Subcontractors, provided in the communication dated April 7, 2020, the following requirement is in-force effective immediately:

1. **Face Covering Requirement-** Any Contractor Employee (meaning any direct employee of a contractor engaged by CU; or, any employee of any subcontractor used by a contractor engaged by CU) is required to wear a face covering or mask appropriately rated for the task and/or conditions at hand AT ALL TIMES while inside a CU facility.

We thank you for your cooperation in this difficult time. If for some reason your company does not believe that it can comply with this requirement, or any previously released requirement, please let your CU point of contact know immediately.

Sincerely,

Gary Gibson  
General Manager