



NOTICE TO VENDORS

Section 285.525 - 285.550 RSMo --- Effective January 1, 2009

Effective January 1, 2009 and pursuant to the State of Missouri's RSMO 285.530 (1), No business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the state of Missouri.

As a condition for the award of any contract or grant in excess of five thousand dollars by the state or by any political subdivision of the state (e.g., City Utilities of Springfield, MO.) to a business entity, ..., the business entity (Company) shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Every such business entity shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. [RSMO 285.530 (2)]

City Utilities of Springfield, MO will put into their bid documents the following requirement to comply with State of Missouri statute RSMO 285.525 – 285.550.

Required Affidavit for Contracts Over \$5,000.00 (US) – Effective 1-1-2009. Company shall comply with the provisions of Section 285.525 through 285.550 R.S.Mo. Contract award is contingent on Company providing an acceptable notarized affidavit stating:

1. that Company is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the contracted services; and
2. that Company does not knowingly employ any person who is an unauthorized alien in connection the contracted services.

Copy of the affidavit can be found and downloaded at CU website; <http://www.cityutilities.net/purchasing/purchasing.htm>

Additionally, Company must provide documentation evidencing current enrollment in a federal work authorization program (e.g. electronic signature page from E-Verify program's Memo of Understanding (MOU).

City Utilities encourages companies that are not already enrolled and participating in a federal work authorization program to do so before 1/1/2009. E-Verify is an example of this type of program. Information regarding E-Verify is available at http://www.dhs.gov/xprevprot/programs/gc_1185221678150.shtm or by calling 888-464-4218.

In summary, as a condition for any contract in excess of \$5,000, City Utilities of Springfield, MO will require the bidder to;

- 1) Complete City Utilities' affidavit, (<http://www.cityutilities.net/purchasing/purchasing.htm>), and
- 2) Provide documentation of enrollment in a federal work authorization program (e.g., E-Verify)

If you have any questions, please contact City Utilities of Springfield, Mo., Purchasing Department at 417-831-8363 or your Buyer.