

City Utilities

Commercial Lighting Rebate



Application

Business Name: _____ Legal Business Name: _____

Contact Person: _____

Service Address: _____ Zip: _____

Mailing Address: _____ Zip: _____

Email Address: _____

Business Phone #: _____ Fax: _____ Other: _____

City Utilities Account Number: _____

Type of Project:

Exterior High Bay Interior LED Exit Signs Occupancy Sensors

Hours of Operation:

Monday - Friday _____ Saturday _____ Sunday _____

Total annual operating hours for the existing light fixtures _____

How will new lighting equipment be installed?

Professional Contractor
If professionally installed, please provide the following information:

- Contractor Name: _____ Phone #: _____
- Address: _____
- Email: _____

In-house

Rebate Process:

1. Complete the Commercial Lighting Project Worksheet.
2. Complete the Commercial Lighting Rebate Application.
3. CU's Energy Services & Renewables department will contact you to schedule an on-site pre-evaluation inspection to discuss the Program Guidelines, verify the existing lighting system and approve the application. *(Any work completed prior to the pre-evaluation inspection will not be eligible for the rebate.)*

Note: A pre-evaluation and application approval may take 5-10 business days.

4. All approvals are subject to available funds and program status.
5. Applicants will have 90 days from the pre-evaluation inspection to complete the project and submit all required information.
6. A post evaluation inspection will be conducted to confirm installation and qualifying equipment.
7. Rebate will be processed within 3-5 weeks.

By my signature, I certify that the information provided with this application is true, and that **I have read and understand the program guidelines.**

Customer Name: _____ Date: _____

Title: _____

Email: _____

Customer Signature: _____

Apply the rebate to my utility account. Receive a rebate check.

City Utilities commercial electric customers who replace existing fixtures with more efficient HID, fluorescent, or LED systems may be eligible for a rebate from City Utilities. See *guidelines for program details*.

Exterior Lighting Guidelines:

Exterior lighting is defined as canopy, soffit and wall pack fixtures, security lighting, parking lot and parking garage fixtures.

1. Exterior lighting must be controlled by timers or photocells and must operate a minimum of 4,000 hours per year to qualify.
2. LED products must be UL approved and DesignLights Consortium (DLC) qualified. A manufacturer's specification sheet for the LED fixture must be submitted prior to approval for verification.
3. This rebate is for upgrading existing fixtures. New construction is not eligible.
4. Screw-based or pin-based lamps are not eligible for this program unless the fixture is replaced with an integrated LED fixture and the ballast removed.

Rebate amounts are as follows:

- Exterior Lighting rebates will be determined by multiplying the project's annual kWh savings by the current City Utilities Avoided Variable Cost of Energy.
- The rebate amount will not exceed 50% of the total cost of the lighting project.

High Bay Lighting Guidelines:

High Bay lighting is defined as lighting applications with ceilings of 15 feet or higher (warehouses, gymnasiums, etc.).

1. This rebate is for upgrading existing fixtures operated a minimum of 2,000 hours during the past 12 month period. New construction is not eligible.
2. LED products must be UL approved and DesignLights Consortium (DLC) qualified. A manufacturer's specification sheet for the LED fixture must be submitted prior to approval for verification.
3. **LED replacements must be integrated lighting fixtures. LED tube-style lamps or linear LED retrofit kits do not qualify.**

Rebate amounts are as follows:

- \$200 per kW reduction in lighting load.
- The rebate amount will not exceed 50% of the total cost of the lighting project

Interior Lighting Guidelines:

Interior lighting includes fluorescent or HID fixtures found in offices, conference rooms, stairways, and other common areas in a typical commercial building.

1. This rebate is for upgrading existing fixtures operated a minimum of 2,000 hours during the past 12 month period. New construction is not eligible.
2. The rebate amount is based on a one-for-one fixture replacement or retrofit, resulting in energy savings.
3. Existing fixtures must be retro-fitted with new, high efficiency lamps and electronic ballasts or replaced with a new fixture. High efficiency T8 lamps must be 28 Watts or less.
4. Any fixture with electromagnetic (magnetic) ballasts must be replaced with electronic ballasts to qualify. Existing fixtures with electronic ballasts qualify without replacement of the ballast.
5. Recessed lighting must be replaced with an integrated LED fixture. Screw-based or pin-based LED lamps are not eligible.
6. LED products must be UL approved and DesignLights Consortium (DLC) qualified. A manufacturer's specification sheet for the LED fixture must be submitted prior to approval for verification.
7. **LED replacements must be integrated lighting fixtures. LED tube-style lamps, LED screw-based lamps, or linear LED retrofit kits do not qualify.**
8. Fixtures used for accent, decorative, track lighting, and specialty lighting resulting in less than 2,000 hours of operation annually are not eligible for this program.

Rebate amounts are as follows:

- \$15 for each upgraded 3-4 lamp 4 ft. fixture, 2 lamp 8 ft. fixture, or HID fixture.
- \$10 for each upgraded 1-2 lamp 4 ft. fixture, 1 lamp 8 ft. fixture, or U-bend fixture.
- \$5 for each recessed light fixture upgraded to an integrated LED fixture.
- The rebate amount will not exceed 50% of the total cost of the lighting project.

LED Exit Sign Guidelines:

City Utilities commercial electric customers who replace existing incandescent or compact fluorescent exit signs with LED exit signs are eligible for a rebate.

1. This rebate is for replacement of existing exit signs only. Retrofits, new construction and additional fixtures do not qualify.
2. Rebate is based on a one-for-one fixture replacement, resulting in energy savings. Rebate amount will be determined on the final installed fixture count.

3. Rebate amount will not exceed the purchase price of the fixture.
4. New fixtures must have an input power demand of 5 Watts or less per face during normal (non-emergency) operation.
5. New exit signs must be UL approved and meet local fire codes.
6. New fixtures must be electronically powered (no photoluminescent or battery only).

Rebate amounts are as follows:

- \$15 per exit sign replaced.
- The rebate amount will not exceed 50% of the total cost of the lighting project.

Occupancy Sensor Guidelines:

City Utilities commercial electric customers who install occupancy sensors on new or existing lighting are eligible for a rebate.

1. This rebate is for lighting fixtures operated a minimum of 2,000 hours a year. Only indoor lighting projects are eligible.
2. Rebate amount will not exceed the purchase price of the sensor. Fixtures that come equipped from the factory with an occupancy sensor will only be eligible for a rebate of \$15 per sensor.
3. Only new occupancy sensor installations qualify; replacement of existing sensors are not eligible for a rebate.
4. Occupancy sensors must be wall/switch, fixture, or ceiling mounted.
5. Sensors must be infrared, ultrasonic, acoustic, or dual technology.
6. Occupancy sensors must be permanently installed.
7. Manual override must offer the ability to turn the lights off when the space is unoccupied, but must not offer the ability to turn the lights on when the space is unoccupied.
8. Occupancy sensors must be UL approved.
9. The customer or contractor must provide City Utilities a detailed analysis of the estimated savings of the proposed occupancy sensor installation. The analysis must include:
 - Annual hours of operation of fixture or fixtures
 - Wattage per fixture or fixtures
 - Annual savings estimate

Rebate amounts are as follows:

- \$15 for each wall/switch mounted sensor installed.
- \$15 for each fixture that comes factory-installed occupancy sensor.
- \$25 for each ceiling or fixture mounted sensor installed on an existing or new fixture.
- The rebate amount will not exceed 50% of the total cost of the lighting project.

Additional Rebate Guidelines:

Applies to Exterior, High Bay, Interior, LED Exit Signs, and Occupancy Sensors

1. Applicants must submit the application, manufacturers' specification sheets for each new LED fixture proposed, and a completed Commercial Lighting Worksheet indicating the number and type of existing and new lighting fixtures, before a pre-evaluation can be performed.
2. Prior to installation of new equipment, City Utilities must perform a pre-evaluation to verify the existing lighting and worksheet and approve the rebate amount. Note: The Pre-evaluation and application approval may take 5 - 10 business days.
3. The maximum amount of a lighting rebate at one location is \$40,000 each program year (October through September). The maximum amount of combined lighting rebates for customers with multiple locations is \$80,000 each program year. Any applications exceeding these maximums will be reviewed on a case-by-case exception process by City Utilities.
4. The rebate amount will not exceed 50% of the total cost of the lighting project.
5. Applicants have 90 days from the approval date to complete the project and submit all required information. Otherwise, the rebate funds committed to the project will be released for use in another project.
6. Once the proposed lighting project is complete, a post-evaluation will be performed by City Utilities at the installation site, and if such site does not have the qualifying equipment installed, the rebate may be denied.
7. City Utilities requires each customer to provide a signed City Utilities Waste Disposal Form as proof that all lighting materials related to the rebate project have been disposed of properly, or the rebate will be denied. All removed lamps and ballasts must be recycled and/or disposed of properly according to the United States Environmental Protection Agency and Missouri Department of Natural Resources regulations.
8. Required Information:
 - Completed application, manufacturers' specification sheets, and worksheet.
 - Copies of all itemized receipts and invoices of installed materials. Exit signs and occupancy sensors must be itemized separately on the invoice.
 - Signed City Utilities Waste Disposal Form.
9. City Utilities reserves the right to reject or modify any calculations based on City Utilities own analysis.

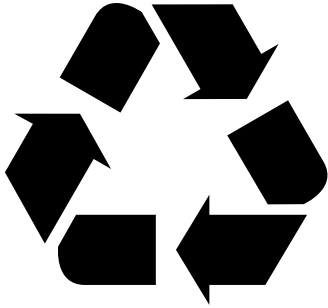
10. Each proposed fixture upgrade must be completed in a clearly defined area of the building as indicated on the worksheet. If projected illumination levels are not equal to or greater than current levels, City Utilities reserves the right to deny the rebate application or request an engineering analysis showing illumination levels will be equal to or greater than current levels. City Utilities recommends Illumination Engineering Society (IES) light levels.
11. Applicants must be the customer of record for an active, non-delinquent account.
12. Due to limited funds, this rebate is offered on a first-come, first-served basis until funds have been depleted.
13. City Utilities reserves sole discretion to reject or approve any or all measures proposed.
14. Rebate may not be used to replace equipment that was installed using the City Utilities Commercial Lighting Rebate within the past five (5) years.
15. City Utilities does not endorse any particular manufacturer, product or system design by offering these rebates.
16. City Utilities will not be responsible for any tax liability imposed on the customer as a result of the payment of rebates.
17. City Utilities does not expressly or implicitly warrant the performance of installed equipment.
18. City Utilities is not responsible for the proper disposal/recycling of any waste generated as a result of this project.
19. City Utilities is not liable for any damage caused by the operation or malfunction of the installed equipment.
20. City Utilities does not guarantee that a specific level of energy or cost savings will result from the implementation of energy conservation measures or the use of products funded under this program.
21. The rebate will be processed within 3 to 5 weeks after all required information has been submitted, and applied to the applicant's utility bill as a credit or as a rebate check. Rebate checks may be issued to the customer only, no third party or contractors may request a check.
22. City Utilities reserves the right to amend or discontinue this program without notice.

Please allow 3-5 weeks to receive approved rebate.

Mail to:
City Utilities of Springfield, Missouri
Energy Services & Renewables
PO Box 551
Springfield, MO 65801-0551

Apply online at cuenergywise.com
If you have questions, call 874-8200.





City Utilities of Springfield Commercial Lighting Waste Disposal Form

Project Address/Generator of Waste:

Name: _____

Address: _____

City, State, Zip: _____

Phone #: _____

Project Manager: _____

Recycling Company/Receiver of Waste:

Name: _____

Address: _____

City, State, Zip: _____

Phone #: _____

Disposal Company Representative: _____

Type of Waste:	Quantity:
4' fluorescent lamps	_____
8' fluorescent lamps	_____
HID lamps	_____
PCB ballasts	_____
Non-PCB ballasts	_____
Exit Signs	_____
Other	_____

Description _____

I certify that all waste products, hazardous and non-hazardous, will be recycled and/or disposed of properly according to the United States Environmental Protection Agency and the Missouri Department of Natural Resources regulations.

Customer Signature _____ Date _____

Recycling Company Signature _____ Date _____

All City Utilities rebate participants are individually and solely responsible for compliance with federal, state, and local guidelines and requirements for proper waste material management, including but not limited to storage, transportation, recycling and disposal. The provision of a rebate under this program does not constitute an endorsement by City Utilities of Springfield that the rebate participant is in compliance with waste management guidelines or requirements and City Utilities of Springfield is under no obligation to independently monitor such compliance. If a federal or state regulatory agency makes a final determination that the participant has not complied with waste management requirements, City Utilities of Springfield reserves the right to remove the non-complying participant from the program and the amount rebated will be charged back to the electric account. All fluorescent lamps and high intensity discharge (HID) lamps contain mercury and ballasts manufactured prior to January 1, 1979 must be assumed to contain Poly Chlorinated Biphenyl (PCB) – both require proper management and disposal.

RECYCLE